



213 N. Orange St.
 Suite A
 Glendale, CA 91203
 Tel: (818) 546-1212
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COMMERCIAL RENTAL APPLICATION

ADDRESS APPLYING FOR (include unit #):

Please complete in full. This form does not obligate either party to the performance of a contract for leasehold property. It is purely to gather information and does not constitute an offer to lease property, or any negotiation for such purpose.

PERSONAL INFORMATION

Applicant		Co-Applicant / Spouse	
Name:		Name:	
Home Address:		Home Address:	
City:		City:	
State:	Zip:	State:	Zip:
How long at present address?:		How long at present address?:	
E-mail address:		E-mail address:	
Home Telephone:		Home Telephone:	
Cellular Number:		Cellular Number:	
Business Telephone:		Business Telephone:	
Social Security Number:		Social Security Number:	
Driver's License No.		Driver's License No.:	
Mother's Maiden Name:		Mother's Maiden Name:	
Birth Date:		Birth Date:	
Have You Ever Filed For Bankruptcy?:		Have You Ever Filed For Bankruptcy?:	
Are You a U.S. Citizen?:		Are You a U.S. Citizen?:	

EDUCATIONAL BACKGROUND

Applicant		Co-Applicant / Spouse	
High School:		High School:	
Last Grade Completed:		Last Grade Completed:	
College/University:		College/University:	
Major:		Major:	
Degree Received:	Year:	Degree Received:	Year:

EMPLOYMENT / BUSINESS DATA

Current Employer:		Current Employer:	
Address:		Address:	
City:		City:	
State:	Zip:	State:	Zip:
Position:		Position:	
Present Salary (Gross Monthly):		Present Salary (Gross Monthly):	

Financial Information

ASSETS (I or We Own)	AMOUNT
Cash (checking) Acct. #	Amount
Name of Bank	
Cash (savings) Acct. #	Amount
Name of Bank	
Cash (other) Acct. #	Amount
Name of Bank	
Accounts Receivable	
Stocks and Bonds (please list below):	
Notes Receivable:	
Cash Value Life Insurance:	
Auto Year and Make 1	Amount
Auto Year and Make 2	Amount
Other Assets (describe)	Amount
Household Goods	Amount
Real Estate (please list below):	
Property 1 Address	
Property 2 Address	
Property 3 Address	
TOTAL ASSETS:	\$
NET WORTH (Assets Minus Liabilities)	\$

LIABILITIES (I or We Own)	AMOUNT
Notes Payable to Bank	Amount
Notes Payable to (Other - Give Name)	Amount
Accounts Payable to (Give Name):	
Name 1	Amount
Name 2	Amount
Name 3	Amount
Name 4	Amount
Taxes Payable:	
Amount Owed on Real Estate:	
Other Liabilities:	
Other Liability 1	Amount
Other Liability 2	Amount
Other Liability 3	Amount
TOTAL LIABILITIES:	\$

MONTHLY INCOME	AMOUNT
Salary Gross - Applicant	
Salary Gross - Spouse:	
Securities Income:	
Rental Income:	
Other Income (describe):	
Other Income 1	Amount
Other Income 2	Amount
Other Income 3	Amount
TOTAL INCOME:	\$
Net Cash Income (Income minus Expenses)	

MONTHLY EXPENSES	AMOUNT
Real Estate Payments:	
Rent:	
Income Taxes:	
Insurance Premiums:	
Property Taxes:	
Alimony, Child Support or Separate Maintenance:	Amount
Other (include installment payments other than real estate):	Amount
Other 1	Amount
Other 2	
Other 3	
TOTAL EXPENSES:	\$

STOCKS AND BONDS

Number of Shares/ Amount of Bonds	Description	Names(s) of Owner(s) and How Held	Current Market

How will you operate your new business at the proposed location? Who will manage? How many employees will you have?

What type of merchandise, food and/or services will you be providing at this location? If you plan on operating a restaurant, please provide a sample menu with pricing. If you operate a retail store, please list brand names and price ranges.

What is your experience at operating such an enterprise? Please provide specifics as to dates, time, and locations as it relates to your experience.

What improvements do you plan to make to the premises (fixtures, carpet, etc.), and at what cost? How will you pay for these improvements?

Describe your anticipated start-up operating expenses at the new location and list amounts (include inventory, supplies, initial payroll costs, insurance, signage, etc. and attach additional sheet if more room is required to answer these questions).

	\$	
	\$	
	\$	
	\$	
Total Start-Up Expenses:	\$	

Please make sure to complete the Financial Information section. If you have a different format which was prepared by your accountant, it will be acceptable by the landlord in lieu of our financial statement. If you are signing the lease as a corporation, please include corporate information as well. In addition, please include copies of your last two years tax returns.

It is understood that the purpose of this application is to gather general information for the purpose of procuring the establishing credit from time to time with you and to induce you to permit the undersigned to become indebted to you and is in no way binding upon either Specialized Realty, Inc. or its agents or representatives of the applicant. It is, however, understood that the applicant supplies the information contained herein to the best of his or her knowledge and ability.

By submitting this application, I/We hereby authorize Specialized Realty, Inc. or whomever they may appoint, or any Landlord, credit bureau, other investigation agency, or other financial institution, to investigate criminal background, credit history, financial responsibility, ability to pay rent, residential history, and the references and statements submitted to obtain information regarding my/our employment and background, as needed to process our application. It is understood that a non-refundable \$35 application processing fee is required per applicant. This application shall become a part of any lease for this unit.

The undersigned certifies that the above statements (or in lieu thereof, the attached statement, as the case may be) and supporting schedules, both prints and written, give a full, true and correct statement of the financial condition of the undersigned as of the date indicated.

Applicant Name: _____ Signature: _____ Date: _____
 Co-Applicant Name: _____ Signature: _____ Date: _____